

**Florida Air Medical Association  
Meeting Minutes  
Date: June 30, 2009  
Location: Orlando, Florida**

Present/Signed in: Maria Fernandez, Ken Dunn, Joseph Woodard, Vickie Tyszko, Bridget Keating, Chief John Bixler, Karen Tayes, Steve Hardin, Michele Ziglar, Mark Clemens, John Scott, Steve Alexander, Bari Conte, Dan Cuoco, Joann DeSerio, Lisa Walker, Brian Gelabert, David Summers, Karen Chamberlain, Randy Layman, Ken Grimes, Louise Bowen, Scott Wyant, Elada Neville, Kim Hanson, Mark Bird, Karen Thurmond, Carloz Tavarez, Brian Blizzard, Art Martinez

Officers: Scott Wyant, President, Kathy Koch, Secretary/Treasurer, John Scott, EMSAC Board Member

TOPIC	DISCUSSION/CONCLUSION	RECOMMENDATION/ACTION	RESPONS. PERSON	DUE DATE
Call to Order	0912		Scott Wyant	6/30/2009
Approval of Minutes	January meeting minutes e-mailed and posted on Florida Air Medical portal.	Minutes will be e-mailed upon completion and approval of board.  Minutes approved by: Maria Fernandez, seconded by: Mark Clemens	Kathy Koch	ongoing
Treasury Report	Balance: \$390.51	Action: Treasury reports at FAMA meetings  Recommendation: submit treasury report with meeting minutes  Balance this meeting reflects final payment for website design and implementation, annual report fee, stationary costs.	Kathy Koch	6/30/2009
Membership	Annual FAMA Membership currently due	Action: All current members will be e-mailed a FAMA invoice for membership and application. Recommendation: Contact all other Florida Air Medical providers and promote participation and membership in FAMA. We	Secty/Treasurer FAMA Board FAMA Members	ongoing

		should encourage Air Medical Communicators, Flight Paramedics, Flight Nurses, Pilots, vendors, business development, etc to promote new generation of FAMA members for fresh thoughts, ideas, and work!		
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Strategic Plan	<ul style="list-style-type: none"> <li>• Strategic plan posted on the EMS website under strategic visions committee</li> <li>• All Florida Air Medical Constituency groups are resource or lead for goals/objectives of the current plan</li> <li>• Action plans must be submitted to Goal Owner and Bureau for each groups 2 weeks after meetings</li> <li>• Electronic submission of action plans now available</li> <li>• Goal owners report on outcomes to EMSAC</li> <li>• Strategic plan conference call conducted 6/2009</li> <li>• August 17 &amp; 18 Strategic Planning session in Clermont, FL at the National Training Center.</li> </ul>	<p>Recommendation: All FAMA members should review state strategic plan and submit suggestions to the FAMA Board for the 8/17 &amp; 18 strategic planning session.</p> <p>Action: action plans submitted after each meeting</p> <p>Action: Kathy Koch, John Scott, Scott Wyant, Julie Bacon participated in conference call.</p> <p>Recommendation: 2 members of FAMA should attend. Multiple FAMA members will be in attendance for FAMA and other constituency groups.</p>	<p>Julie Bacon FAMA Board FAMA</p> <p>Kathy Koch</p>	<p>Ongoing</p> <p>FAMA mtgs</p> <p>8/17, 8/18</p>
Safety	<ul style="list-style-type: none"> <li>• Safety Summit review. Thank you Chief Bixler for your support!</li> <li>• Discussion regarding EMSAC vote to adopt proposed Goal 7: Maintain an accident-free environment and promote a culture of safe and appropriate utilization of Florida air assets to the state strategic plan</li> </ul>	<p>Action: EMSAC voted unanimously 7/1/2009 to adopt Goal #7</p> <p>Action: All Presenters, Subject matter experts, sponsors, workgroup members, strategic planning experts, Bureau staff recognized with formal letters of recognition from FAMA.</p> <p>Congratulations FAMA!</p>	<p>FAMA</p> <p>Kathy Koch</p>	<p>7/1/2009</p> <p>Done</p>
Website	<ul style="list-style-type: none"> <li>• Florida Air Medical Portal</li> </ul>	<p>Recommendation: discuss at Sept/Oct</p>	<p>FAMA</p>	<p>Sept/Oct</p>

	<p>with subsites for FAMA, FLASTNA, FLEMSPA, &amp; FNPTN implemented</p> <ul style="list-style-type: none"> <li>• Board members for all constituency groups will have access to upload announcements, attachments, etc.</li> <li>• Contact your board members if you have information you would like to post on the Portal or FAMA website</li> </ul>	<p>meeting information that would be valuable posted on the portal that would assist in meeting Goal 7 objectives. Action: Work with webdesigner to update new board member access to site</p> <p>Recommendation: constituency group members to e-mail board members information (ie educational offerings, safety postings, hospital helipad information/photos, etc.)</p>	<p>FAMA Board</p> <p>Kathy Koch</p> <p>Const. group Board members</p>	<p>mtg</p> <p>ASAP</p> <p>ongoing</p>
EMSTARS	<ul style="list-style-type: none"> <li>• 96 Florida agencies now reporting via EMSTARS</li> <li>• Florida is second largest submitting state to NEMSIS database</li> <li>• Data committee now has 3 subcommittees: Definitions, education &amp; training, and outreach</li> <li>• Bureau/Data staff doing one-on-one visits for agencies that would like more information on EMSTARS</li> <li>• NEMSIS 3.0 due for implementation in 2010</li> <li>• All agencies are required to submit data. If not EMSTARS compliant, aggregate data must be submitted.</li> </ul>	<p>Action: Kathy Koch, Data Committee member, Education &amp; training subcommittee member. Recommendation: Utilize current FAMA members as resource for EMSTARS information. Maria Fernandez: Golden Hour, Kathy Koch: emscharts will lend assistance to anyone needing assistance getting started.</p> <p>Action: Data Committee to hold on EMSTARS 2.0 implementation until NEMSIS 3.0 released to evaluate compliance.</p>	<p>Data Committee</p> <p>FAMA members</p>	ongoing
Reports: Committee on Trauma	<ul style="list-style-type: none"> <li>• Trauma Awareness Day at Capitol (see trauma awareness proclamation</li> </ul>	Recommendation/Action: update from COT at FAMA mtgs	Susan McDevitt	6/30/2009

	<p>posted on portal)</p> <ul style="list-style-type: none"> <li>• HB 481 passage for trauma funding</li> <li>• Red Light Camera legislation did not pass reducing money for state designated trauma centers</li> <li>• COT lost \$1 million dollars from its trust fund</li> <li>• Current upgrade of trauma registry starting (funded)</li> <li>• Ventilator dependent project being funded</li> <li>• Diaphragmatic pacing program being funded</li> <li>• 210 research projects in progress with Florida trauma centers</li> <li>• Tallahassee Memorial is a Level II trauma center effective 7/1/2009</li> <li>• Lawnwood Regional is in second phase of application for Level II trauma center status</li> </ul>			
<p>Reports: EMSAC</p>	<ul style="list-style-type: none"> <li>• John Scott is EMSAC Chair from 7/2009 to 7/2010</li> <li>• STEMI legislative package that failed in 2008 being reintroduced. Will be discussed at legislative meeting.</li> <li>• State EOC hurricane exercise: cat 5 hurricane scenario to evaluate preparedness</li> <li>• John met with Air</li> </ul>	<p>Recommendation: update of FAMA disaster plan</p> <p>Motion: Formulation of a workgroup comprised of FAMA members to update the current air medical disaster plan. Motion by John Scott, Seconded by Karen Chamberlain</p> <p>Action: FAMA members interested in participating in Disaster plan update were to get contact information to Secty/Treasurer.</p>	<p>John Scott</p>	<p>6/30/2009</p>

	<p>Operations Group to discuss Air Medical involvement</p> <ul style="list-style-type: none"> <li>• Discussion regarding communication issues and lack of interoperability</li> <li>• Discussion regarding resupply issues with air medical response</li> <li>• Dr. Brad Elias (EMSAC Disaster Committee Chair) verbalized current FAMA disaster plan not functional with state disaster plan</li> <li>• Dr. Elias committed Disaster committee resources to the FAMA workgroup to ensure the updated plan would be functional within state disaster plan</li> </ul>	<p>Action: Current disaster plan will be e-mailed to all workgroup members with deadline for suggested revisions. Conference call will be coordinated to update plan.</p>		
<p>Reports: Bureau Chief</p>	<ul style="list-style-type: none"> <li>• Chief Bixler expressed his appreciation to FAMA for the Florida Air Medical Safety and proposal to add Goal #7 to the state strategic plan</li> <li>• Chief Bixler encouraged everyone to attend the EMS Awards Banquet. Heather Collins is recipient of the EMS Nurse of the Year Award, Jim Howard is recipient of the ASTNA Transport Nurse of the Year award, and All Children's Transport Team honored.</li> </ul>	<p>Recommendation: updates from Bureau Chief at meetings.</p> <p>Recommendation: attend and support EMS awards banquet annually.</p>	<p>Chief Bixler</p>	<p>FAMA mtgs</p>
<p>Reports: AAMS</p>	<ul style="list-style-type: none"> <li>• No AAMS update, Gerry</li> </ul>	<p>Recommendation: AAMS update at Sept/Oct</p>	<p>Gerry Pagano</p>	<p>6/30/2009</p>

	Pagano not able to attend	meeting.		
New Business	<ul style="list-style-type: none"> <li>Board Transition: Currently require President-Elect and Secretary/Treasurer</li> <li>By-laws: discussion regarding need to update FAMA by-laws.</li> <li>Communications: Todd Mechler attended the safety summit and communications strategic planning session. Todd discussed hearing air medical interoperability issues and the need for a formal request by FAMA to request communications support. He also discussed compliance issues with Med 8, Air Secondary and the need to enhance radio operations to promote safe air medical operations. Todd offered assistance to work on funding issues or support for enhanced radio</li> </ul>	<p>Action: Motion by Karen Chamberlain to nominate Kathy Koch for President elect, seconded by Mark Clemens. FAMA members in attendance with no discussion, voted to accept.</p> <p>Action: Motion by Louise Bowen to nominate Julie Bacon for the Secretary/Treasurer position, seconded by Maria Fernandez. FAMA members in attendance with no discussion, voted to accept.</p> <p>Action: Motion for current FAMA Board to review and propose by-law revisions with deadline, post proposed changes on Florida Air medical portal X 30 days, notify all FAMA members to review for vote at Sept/Oct meeting.</p> <p>Recommendation: Post Todd Mechlers' contact information on the Florida Air Medical Portal:  <a href="mailto:Todd.mechler@dms.MyFlorida.com">Todd.mechler@dms.MyFlorida.com</a></p> <p>Recommendation: FAMA Board to compose formal letter of request to the DOH/DMS/Todd Mechler for assistance with air medical radio communication issues per Goal 7 (below).</p> <p>Action: Goal 7, Objective 7.2: Improve air medical communications and dispatch procedures for communication centers, flight crew, hospitals, and EMS providers.</p> <p>Recommendation: FAMA members to encourage more participation for Air Medical Dispatchers to discuss communications issues.</p>	FAMA board, FAMA members	<p>6/30/2009</p> <p>6/30/2009</p> <p>Sept/Oct FAMA meeting date</p> <p>7/2/2009 Done</p> <p>Sept/Oct FAMA meeting date</p> <p>7/1/2009 Done</p> <p>ongoing</p>

	<p>communications.</p> <ul style="list-style-type: none"> <li>• EMS Awards Banquet</li> <li>• FNPTN update: Pediatric hypothermia literature search completed with presentation at EMSC mtg.</li> <li>• Air Medical Video developed in conjunction with the Bureau of EMS to introduce Florida Air Medical Operations and the Florida Air Medical safety summit shown to all in attendance.</li> <li>• Ken Grimes brought up the topic of under utilization and under triage in many air medical response areas</li> <li>• Discussion regarding Dr. Ira Blumen's article in JEMS regarding same</li> <li>• Dr. Bencie brought up the state contract with EMSystem to provide a tool of all EMS resources (prehospital, hospitals, air medical, disaster resources). Demonstrations being provided at various meetings.</li> <li>• Toby Witt introduced Carlos Tavaréz as the</li> </ul>	<p>Recommendation: Support the event annually via sponsorship or attend to show support.</p> <p>Action: video shown</p> <p>Action: Motion for subcommittee to generate a position paper on air asset utilization by Ken Grimes, seconded by Scott Wyant. All those members interested in working on position paper should contact Scott Wyant.</p> <p>Recommendation: Attend an EMSsystem demonstration at EMSAC meetings. Orange County and Hillsborough County have implemented and are utilizing the system in differing capacities. This may also be a tool to assist in meeting Goal 7, objective 7.1.</p> <p>Recommendation: Encourage FAMA and EMSAC attendance of more Flight Paramedics for their valuable input and</p>	<p>FAMA</p> <p>Julie Bacon Kathy Koch</p> <p>Ken Grimes Scott Wyant John Scott</p> <p>Bureau EMSystem</p> <p>FAMA members</p>	<p>Annually</p> <p>6/30/2009</p> <p>Sept/Oct mtg</p> <p>Ongoing</p> <p>Ongoing</p>
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	<p>Representative for the Int'l Assoc. of Flight Paramedics.</p>	<p>insight.</p>	<p>FAMA board</p>	
<p>Meeting adjourned</p>	<p>Next meetings: Naples, Florida Sept/Oct (dates not posted on DOH website yet)</p> <p>Motion to Adjourn: John Scott Seconded by: Mark Bird</p> <p>BE SAFE!</p>	<p>Recommendation: Post next FAMA, EMSAC meeting location and dates on FAMA portal when available.</p>	<p>Kathy Koch</p>	<p>As soon as available</p>