

# Florida Neonatal & Pediatric Transport Network Association

7/7/2004

9:00 AM

The Rosen Centre Hotel

Salon 13

Orlando, Florida

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Meeting called by:

Note taker:

## ----- Agenda Topics -----

### Old Business

Approval of Meeting Minutes

State Report

Susan McDermitt

Standards/Guidelines for Pediatric transports  
(Draft)

Maria, Sharon, Julie,  
Mary Beth

NANN Presentation

Colleen, Sharon, Nancy

By Laws (Vote)

Colleen

KCL

Louise

Trifold for membership

Nancy

Logo (Handout)

Colleen

Transport Team Member of the Year (Handout)

Colleen

### New Business

Safety

Louise

Clincon

Louise

President's Report

Colleen

Secretary/Treasurer Report

Nancy

Committee Reports

Non-licensed (Deferred)

Donna

Licensed

Sharon

Ground

Clint

Air

Jim

Education

Mary Jane

Disaster Response

Julie

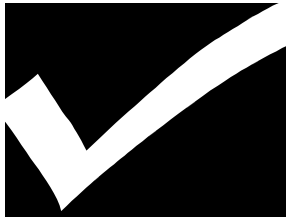
Next Meeting October 13-15, 2004 Duck Key, FL

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## Other Information

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**Special notes:**



# Florida Neonatal & Pediatric Transport Network Association

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9:00 AM

The Rosen Centre Hotel

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<b>Meeting called by:</b> Colleen Rodriguez		<b>Note taker:</b> Nancy Burke	
<b>Old Business</b>			
Approval of Meeting Minutes			
Discussion: Approved as written			
State Report: tabled- not able to be present			
Standards/Guidelines for Pediatric transports (Draft): Tabled- Sharon to be to be present		Maria Fernandez, Sharon Chandler, Louise Bowen	
NANN Presentation: our proposal was accepted.		Colleen Rodriguez, Sharon Chandler, Nancy Burke	
Discussion: Sharon is the key presenter & has the paperwork from NANN to submit			
Conclusions: Colleen will follow up with Sharon			
Action items: Colleen will e-mail Sharon & get info on what is still remaining to be done		Person responsible: Sharon Chandler	Deadline: 8/1/04
<b>By Laws (Vote)</b>		Nancy Burke	
Discussion: changes approved as posted on the website & via e-mail, with an additional change submitted under Article X Amendments take the year off the Goals statement was approved.			
Conclusions: Approved as noted			
Action items: Nancy to e-mail the changes to David Summers for the website		Person responsible: Nancy Burke.	Deadline: Aug 1, 2004
<b>KCL</b>		Louise Bowen	
Discussion: For information- remove from supplies or red flag the vial.			
Conclusions: It has already been changed in the rules			
Action items: FYI			
<b>Trifold for membership</b>		Nancy Burke	
Discussion: Revisions submitted			
Conclusions: Clint Randolph would like to take the document & put it into Publisher format & get a quote from a printer for the cost of professionally done tri fold brochure. We would like to take this to the NANN conference in October.			
Action items: Clint to get this info. To Colleen Rodriguez.		Person responsible: Clint Randolph	Deadline: Aug. 1

Logo (Handout)

Colleen Rodriguez

Discussion: color purple with ivory background, no crayon letters, no irregular-shaped background with small vehicles.

Conclusions: get one with changes drafted for approval.

Action items: Colleen to get draft & e-mail to group for final approval  
 Julie Bacon will try to find the website that deals with Logos to be sure that the one we have had designed is free to use & does not conflict with anyone else's registered logo

Persons responsible:  
 Colleen Rodriguez & Julie Bacon

Deadline: 8/1/04

Transport Team Member of the Year

Colleen Rodriguez

Discussion: items submitted as qualities to judge & rewards discussed at length, along with the review process to be board members & one person from the community.

Conclusions: Qualities that **an individual member** will be judged on include:

- Safety
- Professionalism
- Dependable/ dedicated (love for job, ambitious, self-guided & motivated)
- Mentor
- Team player
- Involved in education & learning
- Significant impact on transport (either facility or the organization)

Rewards include:

- 2 plaques/ one with photo of award presentation with photo
- Story on the website
- Mention at the State meetings (similar to the paramedic of the year award)
- Free one year membership to FNPTNA
- Free FNPTNA shirt
- Gift certificate to dinner (\$50)

Needs to be consistent every year & be presented at the July meeting

Action items: Nancy & Colleen will draft the award criteria & submit to David for the website & also include in newsletter as the time for application approaches.

Persons responsible: Nancy Burke & Colleen Rodriguez

Deadline: Draft by 10/04

New Business

Safety		Louise Bowen	
Discussion: National safety survey for neonatal transports submitted for possible participation.			
Conclusions: all seemed interested & we could also fax an invitation to participate to the fax grouping that Donna Freshwater has compiled. Mary Beth mentioned that some of the wording be modified to eliminate incriminating statements & encourage honest responses.			
Action items: Louise will spearhead the project & get back to the group with what needs to be done		Person responsible: Louise Bowen	Deadline: by October meeting
Safety		Joann DeSerio	
Discussion: Joann DeSerio also mentioned that their team has a formalized safety checklist that they go over prior to each transport that is signed & encourages accountability.			
Conclusions: Members present were interested in this process			
Action items: She will send information on that to Nancy to be included in our newsletter		Person responsible: Joann DeSerio	Deadline: 8/1/04:
Clincon		Louise Bowen	
Discussion: She has coordinated a pre-conference skills lab for tomorrow. She also invited everyone to see their new ambulance in the exhibit hall tomorrow.			
Conclusions: Thank you Louise et al			
President's Report- to be included in the newsletter		Colleen Rodriguez	
New dopamine/ dobutamine safety initiatives		Maria Fernandez	
Discussion: Mary Jane Cosden, Mary Beth Price Pantzis, Louise Bowen & Maria Fernandez all discussed the changes they had made to standardize the formulas & eliminate the rule of six. Most STABLE instructors present said they were still teaching it in their classes, as it is still useful information. All were invited to write their solutions up for the next newsletter.			
Action items: Maria Fernandez agreed to submit it for the next newsletter.		Person responsible: Maria	Deadline: 8/1/04
Nancy Burke congratulates Louise Bowen on her chapter on Transport published recently in the Core Curriculum for Neonatal Nursing- nice job!			
Secretary/Treasurer Report		Nancy Burke	
Discussion: we have \$1,874.45 in the treasury.			
We have 8 organizational members & 21 individual members not including those who joined today (3)			
Committee Reports			
Non-licensed (Deferred- not able to be present)		Donna Freshwater	
Licensed (Deferred- not able to be present)		Sharon Chandler	
Ground		Clint Randolph	
Discussion: Attended the Medical care & meeting met new bureau chief, Don Bennett. He explained how there had been a movement to make inspections more meaningful & focus on outcomes, but the inspections will stay as they are & hold the ambulance companies accountable to have the listed supplies on hand. He states that those quality measures will be a goal for the future.			
Clint also asked the group if there was anything that the ground ambulances could do to provide necessary supplies to the neo/ pedi teams. The consensus was that we basically carry all that we need, & that we depend on their invertors, incubator clamping devises & at times the O2 & suction. Mary Jane Cosden suggested that medical gas could be available.			

Air (Deferred- not able to be present)		Jim Howard	
Education		Mary Jane Cosden	
<p>Discussion: She is awaiting grant information to attempt to fund the STABLE instructor program to come here to get more STABLE instructors. She would also like to get NRP &amp; PALS classes posted to our website. Colleen also suggested that she do a survey of our membership to get ideas for topics to be presented &amp; maybe we could get a room in the evening (possibly the evening before our meeting) to offer the continuing education</p>			
<p>Conclusions: Colleen Rodriguez would like to add her (Mary Jane) to the website to help promote educational offerings</p>			
<p>Action items: Mary Jane Cosden will ask David Summers to add to the website &amp; if she can e-mail a survey to Nancy Burke she can forward it to the e-mail listing</p>		<p>Person responsible: Mary Jane Cosden</p>	<p>Deadline: by October</p>
Disaster Response (handout given)		Julie Bacon	
<p>Discussion: In the disaster response plan, there is nothing to serve neo/ peds or maternal needs. She would like to coordinate the services of the programs that have resources available. Clint Randolph &amp; Joann DeSerio have also been involved &amp; would like to approach the State to form a Pedi D-Met team. Rudimentary contact list given to Julie Bacon with newest revisions. Also, Joann offered to add a contact that did maternal transports.</p>			
<p>Action items: Julie Bacon will keep us informed</p>			
<p>Next Meeting October 13-15, 2004 Duck Key, FL</p>			
<p>Discussion: We are trying to get the meeting for Wed. so that we could also attend the NANN conference where several of our members are presenting.</p>			