



**“Florida Aeromedical Association and Florida EMS Pilots Association” Action Plan For
 EMS 2008 – 2010 Strategic Plan Objective Number “7.4”
 FAMA President-Elect: Kathy Koch and EMS Pilots President: Mark Womack
 Date: “Insert Date Submitted to the Bureau (updates to be submitted quarterly)”**

Strategic Objective #

7.4 Improve use of air asset technology to enhance safety

Measure(s):

- # of air medical aircraft with terrain awareness and warning systems (TAWS) and radar altimeters.
- # of air medical providers utilizing night vision goggles (NVGs)
- # of air medical programs utilizing satellite based flight following systems
- # of air medical providers with established inadvertent instrument meteorological conditions (IIMC) procedures and training for both pilots and flight crew
- # of air medical programs that require Nomex flight suits and helmets

	ACTION STEPS	RESPONSIBLE PERSON	TIME LINE	STATUS
A	Improve safety of night flying by improving Inadvertent Instrument Meteorological Conditions (IIMC) procedures and training	Florida EMS Pilots Association Florida AeroMedical Association Resources: As outlined in goal 7	To Be Determined by assigned party Needs to be within June 2010 Or rolled into 2010 – 2012 plan after this planning cycle is complete	•
A1	Survey # of pilots/programs utilizing simulator training	Florida EMS Pilots Association Florida AeroMedical Association Resources: As outlined in goal 7	To Be Determined by assigned party Needs to be within June 2010 Or rolled into 2010 – 2012 plan after this planning cycle is complete	•
A2	Survey # of licensed air medical programs utilizing night vision goggles	Florida EMS Pilots Association Florida AeroMedical Association Resources: As outlined in goal 7	To Be Determined by assigned party Needs to be within June 2010 Or rolled into 2010 – 2012 plan after this planning cycle is complete	•

	ACTION STEPS	RESPONSIBLE PERSON	TIME LINE	STATUS
A3	Survey # of air medical air assets with satellite based flight following systems	Florida EMS Pilots Association Florida AeroMedical Association Resources: As outlined in goal 7	To Be Determined by assigned party Needs to be within June 2010 Or rolled into 2010 – 2012 plan after this planning cycle is complete	•
A1	Promote use the commercial/ instrument standards set by FAA as guideline	Florida EMS Pilots Association Florida AeroMedical Association Resources: As outlined in goal 7	To Be Determined by assigned party Needs to be within June 2010 Or rolled into 2010 – 2012 plan after this planning cycle is complete	•
B	Promote personal safety through nomex flight suits and helmets	Florida EMS Pilots Association Florida AeroMedical Association Resources: As outlined in goal 7	To Be Determined by assigned party Needs to be within June 2010 Or rolled into 2010 – 2012 plan after this planning cycle is complete	•
B1	Establish minimum safety training standards for flight crew	Florida EMS Pilots Association Florida AeroMedical Association Resources: As outlined in goal 7	To Be Determined by assigned party Needs to be within June 2010 Or rolled into 2010 – 2012 plan after this planning cycle is complete	•
B2	Identify best practice for NVG utilization, training	Florida EMS Pilots Association Florida AeroMedical Association Resources: As outlined in goal 7	To Be Determined by assigned party Needs to be within June 2010 Or rolled into 2010 – 2012 plan after this planning cycle is complete	•
B3	Identify best practice for IIMC procedures and training for flight crew	Florida EMS Pilots Association Florida AeroMedical Association Resources: As outlined in goal 7	To Be Determined by assigned party Needs to be within June 2010 Or rolled into 2010 – 2012 plan after this planning cycle is complete	•

****Utilize last 5 minutes of meeting to complete action plan template to report progress on *strategic plan objectives or other activities being conducted by your committee/workgroup.***

Instructions on How to Complete the Above “Strategic Planning/Action Plan Template”:

1. Be sure to insert your committee/workgroup name in the header (delete red text and insert name).
2. Delete red text indicating “Insert Number” and insert your assigned objective number.
3. Delete red text indicating “Insert Name” and insert the name of the committee chair.
4. Delete red text indicating “Insert Date Submitted to the Bureau...” and insert the date submitted.
5. Strategic Objective: List the strategic objective # and the objective listed in the Strategic Plan.
6. Measure: List the measure for that specific objective # which is listed in the Strategic Plan.
7. Action Steps Column: Insert an action step your committee will be taking to meet the strategic objective. Please list steps separately under the “Action Steps” column (add additional rows when necessary). For example, if your objective is to integrate pediatric issues into educational programs then one of your action steps may be to survey all provider agencies to identify pediatric issues they frequently see. Insert “Develop Pediatric Issues for Providers Survey” as an action step. Additional action steps may be needed to complete this task, such as, deployment of survey; list this as a separate action step.
8. Responsible Person: Please list the specific committee member that has lead on this task.
9. Timeline: List the timeframe to complete the task, if the task is complete type in “Complete” in that column.
10. Status: List the status of the task. Insert bullets that outline the steps that have been taken to complete that task. For example, if the task is to “Develop Pediatric Issues for Providers Survey” some of the steps may include: developing the questions for the survey, contacting the Bureau to assist with the distribution of the survey, etc... Each of these steps would be a separate bullet.
11. Send updated action plan to the Bureau of EMS to be posted on the web. This is why the responsible person is important. Other committees may need your assistance and need a specific point of contact.

You are not limited to the amount of rows for action steps. If you are utilizing the electronic version of this template, you may click in a row (be sure cursor is in the row), and then select table, then select insert rows below. This will add additional rows you will need as your committee makes progress with the assigned objective.

Developing your action plans may assist your committee in determining future needs for EMS. These may be ideas for future strategic plans. Please make note of those issues that come up for future strategic planning sessions.